

Safety Committee Meeting

December 4, 2017

Members present: Andy Madura, Sherrie Small, Troy Bell, Kathy Wentworth, Line Mulcahy, John Labrecque and Sarah Brown.

Others Present: Mike Duffy, Risk and Safety Mgr. and Bill Hanson, Facilities/Maint Director, RSU #14; Beth Stowell, MEMIC

Agenda:

1) Welcome/Member Check In -

Sherrie Small let the committee know that the District received a dividend check from MEMIC for over \$24,000 because of the work we have done and low claims.

Andy looked more into the injuries in the tech ed program at LRMS. He spoke with the Nurse and the teacher in the classroom. The teacher has removed most of the knives from the classroom and is changing the curriculum to address different projects.

2) Review Monthly Student/Staff Injury Data - The staff and student accident information was reviewed.

3) Monthly Safety Contest Drawing - Line Mulcahy updated the posters and had them delivered to each site.

LRVC - Eric Botka Caught John Mayo fixing an unsafe table

Transp - Scott Dyer, Bill Lucas - Using ice cleats.

SPED - Deanna Keefe, Maureen Quinn - wiping the bathroom floor when toilet overflowed and put a sign on the door.

Adult Ed - Elaine Rowe, Tricia LaFontaine - using a stepstool and asking for help getting something off a high shelf

LRMS - Jen Schaeffer caught Jen Arsenault Using a step stool

SES - Nikki Palmer caught Kathy Harmon Picking Up Food on Cafe floor

SBES - Steve Lessard, Linda Chute - sanding

LRHS - Shawne Hargis ,Linda White-Using a step stool

SLS - Roxanne Mayhew, Robin Greely - using a stepstool

CO - Ramona Torres, Gail Robbins - Using the dolly to move cases of paper.

Beth suggested looking at the Vocational Center student and staff accident reports. A lot of the injuries could be avoided by using personal protection items.

4) Goal worksheets - Andy did some work on the goals worksheet and reviewed that work with the committee.

The goals are:

- Safety Awareness - Annual required trainings; “Just another day in Maine” signs; Sand barrels; Andy will talk with Jenni Burnette about posters... ; Safety website upkeep; “Safety Weather Alert” signs. Before and after a weather event.
- Ergonomics - Beth Stowell shared a document with us for Ergonomic computer setup. Josh Sturk came to a meeting and agreed to share documents when new technology equipment is given to staff. Document that this meets requirement for training. What kind of equipment is

- needed for that position moving forward. Bring secretaries together to review. Students???
- Playground Safety - Safety Committee; ensure District playgrounds are safe and monitored appropriately; review DVD with playground monitors; "Safe Schools" - a lot of information available to staff to use; appropriate signage for usage.
 - Slips, Trips and Falls - Sand barrels; footwear; investigation of these events; map the campus after a rainstorm to know where the puddles are (also for winter); footwear policy

Andy will drafts these into typed format and bring back to the committee.

5) Other -

Beth Stowell shared information about new utility knives with plastic blades.

Andy found some "Safety is no accident" buttons and handed them out to the committee to wear and "lead by example".

Adjourned at 4:30 p.m.

Next Meeting: January 8, 2018

Safety Website: safety.lakeregionschools.org