

Safety Committee Meeting

December 1, 2014

Members present: Andy Madura, Sherrie Small, Line Mulcahy, Kathy Wentworth, Rick McConkey, Dana McConkey, Ted Bridge-Koenigsburg, Denise Stuart, Troy Bell and Wayne Holden.

Others present: Beth Stowell, Memic

Agenda:

- 1) Welcome/Member Check In - Beth S. - Univ of Me - Orono, has made up several checklists and has offered to share with anyone. Brought information that will be shared later in the meeting.
- 2) Review Monthly Student/Staff Injury Data - The Committee reviewed the data on both staff and students.

No student injuries reported for LRVC, SLS and SES. Andy will share the student injury report with Karry Joly so that she can check in with the nurses at the elementary level.

A staff injury was reviewed, staff member was not wearing ice cleats and even though the staff person was on the clock, wasn't doing regular job. Staff member was written up. Andy wouldn't have realized all the details without investigating. Do we need an "investigative team"?

Beth S. - Commended Andy for disciplining staff member. Without investigating and implementing discipline, nothing would change.

3) Monthly Safety Contest Drawing -

LRVC -

SPED - Lisa Caron, Maureen Quinn - using stepstool to change the clock

Adult Ed - Elaine Rowe, Leslie McConnell - using a step ladder

LRMS - Sheila Hawes, Ginny Nadeau - moving items that could be tripped over

SES - None

SBES - Deanna Woodward, Liz Shane - asking for help to reach the top shelf

LRHS - Fran Phillips, Esther Watkins - using wet floor sign properly

SLS - Danielle Johnson, Kim Flanagan - ride share due to icy roads

Transportation - Tim Bell, Line Mulcahy - using a ladder

CO - None

- 4) Website review - Andy displayed the website up on the big screen. Denise had updated the site in September. Denise can check the Memic website to get some winter tips to add to our site.
- 5) Set goals for the year - Create a fall risk program. Accident investigations. The Committee will try to work on this program at the next meeting.

6) Other - Beth brought back information on the "report only" reports. The "falls" came in second to "aggression", but the falls cost more money in injuries/lost time. Beth is now requiring policy holders to have a plan in place for "slips, trips and falls" to investigate and get to the issues that need addressing. Areas to address; "inside or outside", "what was the surface", "what was on feet", etc.? We can get something on the

website, but also do a mass email to people. Safety Committee members can follow up at a staff meeting, involve staff, which gets ownership.

Andy - There have been complaints on the speed of people traveling on the HS/ESB campus. Andy sent a memo out to all staff at the HS, reminding them of the appropriate speed.

Adjourned at 3:55 p.m.

Next Meeting, January 5th, 3:00 pm at CO

Safety Website: safety.lakeregionschools.org