

## Safety Committee Meeting

December 2, 2013

Members present: Andy Madura, Sherrie Small, Rick McConkey, Dana McConkey, Denise Stuart, Kathy Wentworth and Russ Moores.

Others present: Beth Stowell, MEMIC

### Agenda:

1) Welcome- Check-in - All is good. Russell, a couple people approached him about doing some off site work, an addition to someone's house. Maybe a question for Rosie, Andy concurred.

2) Reviewed student and staff injury reports - Reviewed student and staff injury reports. Middle School now seems to be reporting. Kathy W. will check on a couple of student injuries at the Middle School. Still most employee injuries are special ed student related. Andy will invites Lisa Caron and Harvey Toews to the next meeting.

3) Safety Contest Monthly Winners -

LRVC - Carisa Minor, Brian Woodson -

SES -

CO - Amanda Fusco, Julie Ridlon - moved a box that was up against a portable heater.

Transp - Scott Gilbert, Craig Adams - using stepladder to check oil in the sander on back of truck.

LRHS -

LRMS -

SLS - Noreen Casey, Rick McConkey - asked for help after using stool and needing help

SBES - Jerry Irish, Patti Bell - sanding walkways

CRACEC - Meghan McLaughlin, Ryan Adams - using stepladder

Special Ed - Dana McConkey, Maureen Quinn - wearing appropriate footwear for the weather.

New stickers are now on the sand barrels. Signs are being put up for people to see as leaving the buildings to remind.

4) Safety Newsletter Update - Reviewed the newsletter. Offered suggestions. It is on the website. We could copy and put in mailboxes or email.

5) OSHA "How can we be ready?" - Review at staff meetings some general items that we can all check, ie. make sure fire extinguishers are not hidden, make sure there is 3 ft clearance for electrical.

Beth's comments - Brought the information for the safety gloves for using sharp instruments. "Slips, Trips and Falls" are a big initiative this year. Beth brought a book with prevention information/suggestions regarding this issue.

6) Other - Kathy W. asked about a table height issue, where there is a table raised by milk crates. It is being worked on by Central Office.

Adjourned at 4:25 pm

Next Meeting, January 6, 3:30 pm at CO

Safety Website: [safety.lakeregionschools.org](http://safety.lakeregionschools.org)