

## Safety Committee Meeting

May 4, 2015

Members present: Andy Madura, Sherrie Small, Line Mulcahy, Russell Moores, Kathy Wentworth, Rick McConkey, Rick McConkey, Denise Stuart, Troy Bell and Wayne Holden.

Others present:

Agenda:

- 1) Welcome/Member Check In - Things are quiet. No AED machine on LRVC side of ESB Building.
- 2) Review Monthly Student/Staff Injury Data - Reviewed and discussed the two big injuries, one staff and one student.
- 3) Monthly Safety Contest Drawing -  
LRVC - Russell Moores caught Robert Kobell; fixed a weak table leg  
SPED - Harvey Toews caught Maureen Quinn; clean up cords  
Adult Ed - None  
LRMS - Andrea Capano caught Leah Heyman; called about water in hallway  
SES - Kirsten Goff caught Shelly Willey; closing door after reverse evacuation.  
SBES - Tracy Mushrow caught Tracie Peterson; placed a wet floor sign in the cafeteria  
LRHS - Sandy Arris caught Shirley Ball using a step stool  
SLS -  
Transportation - Shelley Watson caught by Gail Andrews; picked up debris before mowing over it  
CO - Tony Calileo/Nancy Irish caught by Julie Ridlon; Tony lifted a box to the top of a file cabinet for Nancy.

We will draw the winner in June and present in August on opening day.

We will discuss any changes needed for the contest at the June meeting so that we can be ready to go in the fall.

- 4) Update emergency response plans - State Police have created a procedure for schools during an emergency, that they would like to review with staff. They have presented at L-Team and to the Emergency Response Committee. It is similar to our existing procedures, but there would be a few small changes that should work very well with our current system. Training may happen in the fall when we return.
- 5) New Employee Training - Andy will bring the new employee handbook to the next meeting for review. Andy will be working with Josh to try to get video trainings on PD360.
- 6) Other - School Bus Safety contest posters have been submitted and reviewed. The theme was "No Bullying". 7 Bus drivers went to a Safety Contest. One of our drivers did a session on wheelchairs. The State of Maine has a law that ALL school buses must stop at ALL railroad crossings, whether they are exempt or not.

20 of our custodians went to a conference as well. Changes in MSDS sheets and chemical issues.

Adjourned at 3:55 p.m.

Next Meeting, June 1st, 3:00 pm at CO

Safety Website: [safety.lakeregionschools.org](http://safety.lakeregionschools.org)