

Safety Committee Meeting

September 9, 2014

Members present: Andy Madura, Sherrie Small, Line Mulcahy, Rick McConkey, Dana McConkey, Shawne Hargis, Ted Bridge-Koenigsburg and Russ Moores.

Others present: Al Smith, Superintendent; Beth Stowell, MEMIC

Agenda:

1) Elect a Chairperson 2014-15

Dana McConkey nominated Andy Madura as Chairperson. Kathy Wentworth made a second to the motion. Vote was unanimous.

2) Set meeting dates and times - First Monday of the month at 3:00pm.

3) Update on new employee day training - there were 30-35 people. Andy went through the book and showed the films. We ran out of time...there is a lot of stuff to cover for the hour timeframe given. Josh has been loading most of the video trainings on to PD360. If some of these people could do outside of the meetings, then we can spend our time with them on other things.

4) Safety Contest update - Line - Made the suggested changes to the poster. Wasn't able to get it printed off for today's meeting. Line will get the posters out next week so that we will be able to draw winners at the October meeting. If anyone needs any slips, let Line Mulcahy know.

If someone out there got a picture of Lucy Saunders-Kish and Pam Jones holding their "big" checks, we would like to put it on the Safety Website.

We will begin reviewing the student/staff reports next month and will review them on a monthly basis.

5) Update on Ergonomic reviews - We are working on an Ergonomic Plan, mostly for office staff, to help with some of the major issues coming to the forefront. There was a training last Spring that most secretaries attended. We are picking 2-3 chairs with WB Mason that people can try out when issues arise. Beth Stowell sent us a sample policy for ergonomics, our next step would be to develop this policy to meet our needs. To reduce our WC costs, high risk issues need to have a plan to resolve.

How do we get people to use items that are purchased for them to deal with their issues? Would this be part of the policy? Beth speaks with them and asks, "if you had this, would you use it? and how often?" She won't suggest purchasing items if she feels the person won't use it.

Bring Beth's reports to the next meeting to review issues and suggested remedies.

The Committee would like to set some goals moving forward. Document/video mandatory trainings. It would be nice to have an update from Beth on our last years data and how it looks. She will try to bring this info to the next meeting. A continuous objective would be to examine/interview incidents, having an ergonomics plan etc.

Andy will invite Josh Sturk to our next meeting to discuss ergonomics for computers.

6) EEE Threat/Prevention/Awareness - Sebago was on the news because of an animal that has EEE. Andy emailed a link from the Maine CDC with FAQ's and suggestions on what to do and how to move forward. Certain areas of the grounds at Sebago Elementary have been closed off and parents could request students to stay in from recess. A lot of students are wearing bug spray.

7) Other - Ted B. brought forward a question regarding whether there is a policy on cold weather recess? There are guidelines around cold and warm temperatures but nothing specific. This information is in the Districts' Emergency Response book.

Russ M. received his "fall" protection items. Beth will have someone come in and help him get it in place and teach the class about it.

Adjourned at 4:30 pm

Next Meeting, October 6th, 3:00 pm at CO

Safety Website: safety.lakeregionschools.org